



**Bulgaria – Serbia IPA Cross-border  
Programme**

**CCI Number 2007CB16IPO006**



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**WORKS CONTRACT NOTICE**

**Renovation of school building in village Gabrovnitsa and Renovation of kindergarten N10, under subsidy contract RD-02-29-176/16.06.2015**

**Project: Modern and attractive educational facilities in the cross-border region Montana-Pirot, Acronym: School-Innovation Priority Axis 1: Development of small-scale infrastructure, Key area of Intervention 1.1. Physical and information infrastructure**

**Municipality of Montana, Republic of Bulgaria**

**1. Publication reference**

2007CB16IPO006-2011-2-246

**2. Procedure**

Competitive negotiated

**3. Programme title**

Bulgaria-Serbia IPA Cross – Border programme (CCI Number 2007CB16PO006)

**4. Financing**

*Budget lines 6* under Bulgaria – Serbia IPA Cross-border Programme (CCI Number: 2007CB16IPO006)

**5. Contracting Authority**

Municipality of Montana, Republic of Bulgaria,

Address 1 Izvora Str., 3400 Montana

Tel: +359 96 394 201

Fax: +359 96 588 391

e-mail address: [montana@montana.bg](mailto:montana@montana.bg)

Contact person : Mrs. Reni Yaneva

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**CONTRACT SPECIFICATIONS**

**6. Description of the contract**

The scope of the Contractor's work covers Renovation of school building in village Gabrovnitsa and Renovation of kindergarten N10. The renovation works will take place on the municipal property and in general provides the following activities to be implemented in accordance with the

approved detailed works design for the objects:

School building in village Gabrovnitsa:

- Removing the windows
- Dismantling of doors
- Supply and installation of PVC windows
- Inside cement-lime plaster on walls and ceilings
- Painting walls and ceilings
- Thermal insulation
- Construction of slabstone plinth
- Overcovering with roof tiles
- Repairing of roof

Kindergarten N10

- Removing the windows
- Dismantling of doors
- Construction of plasterboard suspended ceiling
- Painting ceilings
- Insulation of the roof
- Supply and installation of PVC windows
- Thermal insulation
- Dismantling of old waterproofing
- Laying of gas flame welded elastic waterproofing

**7. Number and titles of lots**

No, one lot only.

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## **TERMS OF PARTICIPATION**

**8. Eligibility and rules of origin**

Participation is open to all legal persons [participating either individually or in a grouping (consortium) of tenderers] which are established in a Member State of the European Union or in a country or territory of the regions covered and/or authorised by the specific instruments applicable to the programme under which the contract is financed (see item 22 below). All goods supplied under this contract must originate in one or more of these countries. Participation is also open to international organisations. Participation of natural persons is directly governed by the specific instruments applicable to the programme under which the contract is financed.

**9. Grounds for exclusion**

Tenderers must submit a signed declaration, included in the Tender Form for a Works Contract, to the effect that they are not in any of the situations listed in point 2.3.3 of the **Practical Guide**.

**10. Number of tenders**

Tenderers may submit only one tender. Tenders for parts of a contract will not be considered. Any tenderer may state in its tender that it would offer a discount in the event that its tender is accepted for more than one lot. Tenderers may not submit a tender for a variant solution in addition to their tender for the works required in the tender dossier.

**11. Tender guarantee**

No tender guarantee is required.

**12. Performance guarantee**

The successful tenderer will be asked to provide a performance guarantee of 5 % of the amount of the contract at the signing of the contract. This guarantee must be provided together with the return of the countersigned contract no later than 30 days after the tenderer receives the contract signed by the Contracting Authority. If the selected tenderer fails to provide such a guarantee within this period, the contract will be void and a new contract may be drawn up and sent to the tenderer which has submitted the next cheapest compliant tender.

**13. Information meeting and/or site visit**

N/A . Tenderers are strongly advised to visit the site as no information meeting and/or site visit is envisaged by the Contracting authority.

**14. Tender validity**

Tenders must remain valid for a period of 90 days after the deadline for submission of tenders.

**15. Period of implementation of tasks**

The time for completion of works shall be **9 (nine)** months from contract signature.

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**SELECTION AND AWARD CRITERIA**

**16. Selection criteria**

*Economic and financial capacity of candidate:*

- The tenderer must be a firm or a natural person duly registered as per the national law and/or accordingly authorised to carry out the works specified under this contract;
- The tenderer should present an evidence of a valid professional risk indemnity insurance;
- The average annual turnover of the tenderer in the past 3 years (2012, 2013, 2014) must be at least the equivalent of **EUR 270 000** depending on the date of registration or start of operation of the tenderer;

*Technical and professional capacity of candidate:*

- The tenderer (in case of a joint venture all members of the joint venture together) must have successfully completed at least *1 (one)* project of the similar nature as the works concerned by the tender and implemented during the following period: 14 September 2010 until the deadline for submission the tenders. For projects of similar nature comparable to the works concerned will be accepted the following works: Thermal insulation of external walls and/or thermal insulation of roofs and/or replacement of windows. The Contracting Authority reserves the right to ask for copies of certificates of final acceptance signed by the supervisors/contracting authority of the projects concerned.  
(This means that the project the tenderer refers to could have been started / implemented / completed at any time during the indicated period but it does not necessarily have to be started and completed during that period, nor implemented during the entire period).
- If it is a sole tenderer he must carry out at least 70 % of the contract works using its own resources, which means that it must have the equipment, materials, human and financial resources necessary to carry out that percentage of the contract.
- If it is the lead member of a joint venture/consortium, it must be able to carry out at least 50 % of the contract works using its own means.
- If it is another partner of a joint venture/consortium (i.e. not the lead member) it must have the ability to carry out at least 10% of the contract works by his own means.

All his key staff must have appropriate experience and proven qualifications relevant to works of a similar nature to this project.

The key personnel should consist at least from:

- **Site manager** – construction engineer with master degree in "Industrial and civil construction" or equivalent, having minimum 5 \five\ years professional experience;
- **Quality Assurance Specialist** holding a Certificate for successfully pass a course for quality control in construction and compliance of used construction products in the works with the essential safety requirements, having minimum 2 years professional experience as Quality Assurance Specialist.
- **Specialist “Health and Safety** holding a Certificate for successfully pass a course for health and safety at work, having minimum 2 years professional experience as specialist “Health and Safety”

The tenderer must have the necessary technical capacity, i.e. machines, equipment, to prove that he can fulfil the works. If the tenderer hasn't got the necessary equipment he has to declare that he will hire it and minimum should include:

- Heavy truck or Tipper
- Loader
- Small-sized construction equipment

#### **17. Award criteria**

Price

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### **TENDERING**

#### **18. How to obtain the tender dossier**

The tender dossier is available for downloading (without the drawings) on Municipality of Montana official website: <http://www.montana.bg/общинска-администрация/обществени-поръчки> . The complete Tender Dossier in CD format (including the drawings) can be collected from Municipality of Montana at following address- 1 Izvora Str, 3400 Montana. It is also available for inspection at the premises of the Contracting Authority, address as in point 5 above. Tenders must be submitted using the standard tender form included in the tender dossier, whose format and instructions must be strictly observed.

Tenderers with questions regarding this tender should send them by e-mail to: [montana@montana.bg](mailto:montana@montana.bg) or in writing to Municipality of Montana, 1 Izvora Str, 3400 Montana, Contact person: Mrs Reni Yaneva (mentioning the publication reference shown in item 1) at least 21 days before the deadline for submission of tenders given in item 19. The Contracting Authority must reply to all tenderers' questions at least 11 days before the deadline for submission of tenders. Eventual clarifications or minor changes to the tender dossier will be published at the latest 11 days before the submission deadline on the Municipality of Montana official website: <http://www.montana.bg/общинска-администрация/обществени-поръчки>

#### **19. Deadline for submission of tenders**

14 September 2015, 12.00 Local time. Contracting authority working time is from 8.30 until 17.30 h.

Any tender received by the Contracting Authority after this deadline will not be considered.

#### **20. Tender opening session**

14 September 2015, 13.30 Local time , Montana 3400, 1 Izvora Str., Montana city hall, Stefan Stambolov hall

## **21. Language of the procedure**

All written communications for this tender procedure and contract must be in English.

## **22. Legal basis<sup>1</sup>**

The following legal framework applies to contracts for services, supplies and works financed by the general budget of the European Union, concluded in the course of EU cooperation with third countries and awarded by a Contracting Authority of the beneficiary country, or by the Commission for and on behalf of the beneficiary:

- Council Regulation (EC, Euratom) No 1605/2002 of 25 June 2002 on the Financial Regulation applicable to the general budget of the European Communities (and in particular Chapter III of Title IV of Part Two thereof, which concerns special provisions for procurement in external actions), as amended by Commission Regulation (EC, Euratom) No 1995/2006 of 13 December 2006;
- Commission Regulation (EC, Euratom) No 2342/2002 of 23 December 2002 laying down detailed rules for the implementation of the abovementioned Financial Regulation, (and in particular Chapter III of Title III of Part Two thereof, which concerns special provisions for procurement in external actions), as amended by:
- Commission Regulation (EC, Euratom) No 1261/2005 of 20 July 2005;
- Commission Regulation (EC, Euratom) No 1248/2006 of 7 August 2006;
- Commission Regulation (EC, Euratom) No 478/2007 of 23 April 2007;
- The Regulations and other specific basic acts relating to the various cooperation programmes.

The following are also applicable:

- The Framework Agreement signed by the EU and the beneficiary country concerned, if such an agreement exists. This agreement contains the rules for administrative cooperation between the two bodies for the implementation of External Aid.
- The Financing Agreement signed by the EU and the beneficiary country concerned for each EU-funded programme. This sets out the programme objectives and budget.
- Rules and procedures for service, supply and works contracts financed from the general budget of the European Communities in the course of cooperation with third countries [C (2007) 2034], adopted by the European Commission on 24 May, 2007.
- The Practical Guide with its standard documents and templates in the annexes to it.
- Council Regulation (EC) No 1085/2006 of 17 July 2006 establishing an Instrument for Pre-accession Assistance;
- Bulgaria-Serbia IPA Cross – Border programme (CCI Number 2007CB16PO006), approved by the European Commission on the 25th of March 2008 with programme reference number C (2008) 1058 from 25 March 2008, amended with Decisions C (2010) 4142 from 21 June 2010, C (2012) 4939 from 17 July 2012, C (2012) 9424 from 17 December 2012 and C (2014) 1534 from 6 March 2014
- Bulgarian Law of Spatial planning (National legislation for contraction works and relevant Regulations)

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<sup>1</sup> Please state any specificity that might have an impact on rules on participation (such as geographic or thematic or long/short term).